



Document Generated: 07/06/2026

Learning Style: On Demand

Technology: Microsoft

Difficulty: Intermediate

Course Duration: 6 Hours

## Managing Microsoft Teams (MS-700)



## About this course:

The Managing Microsoft Teams course is designed for persons who are aspiring to the Microsoft 365 Teams Admin role. Microsoft Teams admins configure, deploy, and manage Office 365 workloads for Microsoft Teams that focus on efficient and effective collaboration and communication in an enterprise environment. This course covers six central elements - Microsoft Teams overview, implementing governance, security and compliance for Microsoft Teams, preparing the environment for a Microsoft Teams deployment, deploying and managing teams, managing collaboration and managing communication in Microsoft Teams.

## Course Objectives:

- What is Microsoft Teams and how the components work together
- How to implement Governance, Security and Compliance for Microsoft Teams
- How to prepare an organizations environment for a Microsoft Teams deployment
- How to deploy and manage teams
- Ways of managing collaboration in Microsoft Teams
- Techniques to manage and troubleshoot communication in Microsoft Teams

## Audience:

- Students in this course are interested in Microsoft Teams or in passing the Microsoft Teams Administrator Associate certification exam.

## Prerequisites:

- A proficient understanding of basic functional experience with Microsoft 365 services.
- A proficient understanding of general IT practices, including using PowerShell.

## Course Outline:

This course includes:

- Module 1: Microsoft Teams in Microsoft 365

- Module 2: Implement Microsoft Teams Governance, Security and Compliance
- Module 3: Prepare the Environment for a Microsoft Teams Deployment
- Module 4: Deploy and Manage Teams
- Module 5: Manage Collaboration in Microsoft Teams
- Module 6: Manage Communication in Microsoft Teams

## Credly Badge:



### **Display your Completion Badge And Get The Recognition You Deserve.**

Add a completion and readiness badge to your LinkedIn profile, Facebook page, or Twitter account to validate your professional and technical expertise. With badges issued and validated by Credly, you can:

- Let anyone verify your completion and achievement by clicking on the badge
- Display your hard work and validate your expertise
- Display each badge's details about specific skills you developed.

Badges are issued by QuickStart and verified through Credly.

[Find Out More](#) or [See List Of Badges](#)