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Learning Style: Virtual Classroom

Technology:

Difficulty: Beginner

Course Duration: 1 Day

Next Course Date: **December 19, 2025**

Evolving Into the Supervisors Role



About This Course:

The Supervisor's Role is one of the most direct and impactful roles in an organization. It requires us to actively listen, remove ego, delegate, manage performance, and work through ever-changing processes. The emphasis is on

making the change from being a co-worker to engaging in a position of authority while at the same time maintaining a sense of control and expedience.

This course has been approved for 7 PDUs | 7 CDUs

Course Objectives:

- Define the roles and responsibilities that involves meaningful dialogue
- Understand and apply situational leadership to daily practice
- Craft an effective communication approach that incorporates mutual respect
- Build strong performance feedback that relies on mutual-buy-in

Audience:

- This course is for those taking on supervisory positions looking to motivate and engage their employees amidst challenges such as determining their leadership style, communicating with former peers, and providing feedback that is more readily accepted.

Prerequisites:

- None

Course Outline:

Defining a Supervisor / Supervision

- What Is a Supervisor?
- Role versus Function
- 5 Roles of a Supervisor

Leadership and Influence

- Situational Leadership
- Skills of Situational Leadership

- Ethical Leadership

Managing Changing Relationships

- Dealing with Disappointed Competitor
- Maintaining Professionalism

Effective Communication

- Communication Across and Within the Team
- Vision Development and Dispersion

Providing Effective and Meaningful Feedback

- Handling the Sweaty Palm Conversation
- Constructive Criticism or Constructive Feedback

6 Challenges to be Faced

- Common Challenges and Strategies